

**APPLICATION FORM: Instructions**  
**Trudy McAlister Foundation – AOM Scholarship Fund**

The AOM Scholarship Fund [a division of the **Trudy McAlister Scholarship Foundation**] is a merit-based scholarship fund for students of Acupuncture and Oriental Medicine in ACAOM accredited schools.

**Deadline** - Completed applications and documents must be postmarked by **January 15, 2019**.

**Your AOM School must return its top three applicant packages to:**

**AOM Scholarship Fund**  
**c/o Trudy McAlister Foundation**  
**PO Box 549**  
**Canby, OR 97013**

**Eligibility**

- Completed at least one full academic year of their professional training.
- Each college can nominate up to three students. Please check with your school on their selection procedures, as each school is responsible for determining how they manage this part of the process.
  - Applicants must be United States citizens.
  - A minimum 3.1 GPA from Undergraduate college work and AOM college grades is recommended, although all applications that qualify in other requirements will be reviewed. Transcripts that show Pass/Fail results will also be reviewed.

**Application Procedures**

- Complete the Trudy McAlister Scholarship application. **ONLY APPLICATIONS RECEIVED IN HARD COPY WILL BE CONSIDERED.**
- Include the required two essays. Please write about both and keep each essay to under 500 words.
- Enclose with the completed Scholarship Application, two letters of recommendation along with completed Recommendation Form (for each) from a college faculty member. Recommenders must seal and sign the envelope making sure that the applicant's name appears on the front of the envelope.
- Include an official copy of your transcript(s) – include **all** college transcripts, both undergraduate **and** graduate. Copies of official undergraduate transcripts may be on file with your AOM College and are acceptable to use.
- Include a professional photo of yourself. Finalists will be asked to submit an electronic copy in .jpg format. (An article will be written for *Acupuncture Today*, and recipients' names and photos will be included in the article.) Please email the **professional high-resolution quality** photo in jpg format.

**• Please note:**

- **NO incomplete applications will be considered.**
- **Only nominations channeled through school officials will be considered.**
- **All applications and letters must be sent by the college.**
- **If a college submits more than 3 applications, NONE will be accepted.**
- **Applications postmarked after the deadline will not be accepted.**

**Notification:** The successful applicants will be announced in the **spring of 2019**.

Any questions about the scholarship and/or the application process, please contact:  
Heather George, Executive Director. Email: [Heather@AOMScholarship.org](mailto:Heather@AOMScholarship.org) Phone: 970-209-6723



**Trudy McAlister Scholarship Recommendation Form**  
(for faculty/other recommenders to complete)

Applicant's Name: \_\_\_\_\_  
Student's College ID Number: \_\_\_\_\_

**To the applicant** : Please give this form to your recommender who can comment on your qualifications for this scholarship. For the convenience of the person who makes the recommendation, you can include an envelope addressed to your AOM school or have it sent directly to us at:  
**AOM Scholarship Fund, c/o Trudy McAlister Foundation, PO Box 549, Canby, OR, 97013**

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Recommenders may mail Scholarship Recommendation Form and/or letter of recommendation separately; however, **the Scholarship Committee strongly encourages applicants to submit all requisite application materials together at the same time.**

Under the Federal Family Educational Rights and Privacy Act of 1974, students are entitled to review their records, including letters of recommendation; however, those who write and assess recommendations may attach more significance to those documents if they know their comments will remain confidential. You may choose the option to waive your right to access these recommendations. Please check the appropriate statement to indicate your choice, and then sign your name below.

I waive my right to review this recommendation.  
 I do not waive my right to review this recommendation.

Date: \_\_\_\_\_ Applicant's Signature: \_\_\_\_\_

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**RECOMMENDATION**  
(Please Print)

Name of Recommender, Faculty, or Other:

\_\_\_\_\_

Title: \_\_\_\_\_ Institution/School: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone number: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

1. I have known the applicant for \_\_\_\_\_ year(s) and \_\_\_\_\_ months.

2. I know the applicant: \_\_\_ very well \_\_\_ fairly well \_\_\_ slightly

3. I know the applicant in the following capacity:

\_\_\_\_\_  
Please rate the applicant on the following with **5 being high and 1 being low:**

|                              | 5   | 4   | 3   | 2   | 1   |
|------------------------------|-----|-----|-----|-----|-----|
| Oral communication skills    | ___ | ___ | ___ | ___ | ___ |
| Leadership ability           | ___ | ___ | ___ | ___ | ___ |
| Academic ability             | ___ | ___ | ___ | ___ | ___ |
| Written communication skills | ___ | ___ | ___ | ___ | ___ |
| Takes initiative             | ___ | ___ | ___ | ___ | ___ |

4. Indicate the strength of your overall endorsement of the applicant:  
 \_\_\_ Highly recommend \_\_\_ Recommend \_\_\_ Recommend with some reservation

5. Please add additional information, which you believe is pertinent to the possible selection of this applicant receiving a Trudy McAlister Scholarship.  
 Please feel free to attach additional sheet(s) or a letter. We strongly encourage this.

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\_\_\_\_\_  
 Recommender's signature

\_\_\_\_\_  
 Date

PLEASE NOTE: Recommenders may mail the completed Recommendation Form and/or letter of recommendation separately; however, the Review Committee strongly encourages recommenders to enclose candidate's letter in a sealed, signed envelope with the student's name written on the front so that s/he may submit all requisite application materials together at the same time.

Thank you for completing this recommendation. If you choose to send this form separately, please ensure that it is delivered to the applicant's AOM school well before the DEADLINE below, or mail the document to:

**AOM Scholarship Fund**  
**c/o Trudy McAlister Scholarship**  
**PO Box 549**  
**Canby, OR 97013**

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| <b>RECEIVED:</b> |
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**DEADLINE:**  
**Applications must be send by the applicant's AOM school and postmarked by January 15, 2019**

**Recommendations not postmarked by this date will render student's application incomplete.**

**POSTMARK:** \_\_\_\_\_